

TO BE UPLOADED ON WEB SITE
FOR LOCAL SCREENING BOARD FOR TEACHING STAFF, NON
TEACHING ADM AND GROUP – D STAFF : 2025-26

1. **Educational Qualification.**

Ser No	Post	<u>Minimum Qualifications</u>			
		Education	Aggregate % marks	Professional	Aggregate % marks
(a)	TGT	Graduation	50*	B.Ed	50
(b)	PRT	Graduation	50*	D.El.Ed./B.El.Ed. In case candidates with D.El.Ed / B.El.Ed qualifications are not available , candidates with B.Ed. can also be selected. B Ed qualified candidates will have to subsequently undergo a six-month PDPET/Bridge Course from an NCTE recognized institution as and when NCTE approves any institution to conduct the said course within two years of recruitment as PRT or beginning of the course, Whichever is later.	50

Note1.

(i) In addition to the minimum aggregate percentage mentioned in the table above, a candidate should have **scored no less than 50% marks in each of the subjects** in which they have graduated/ post-graduated. **Detailed mark sheets will be scrutinized during the interview.**

(ii) *A Post-Graduate with less than 50% aggregate marks in Graduation can also apply for the post of a TGT / PRT, provided the candidate has scored a minimum of 50% or more aggregate marks in **Post-Graduation.**

(iii) CTET / TET conducted by Centre / State government is **mandatory for appointments TGTs/PRTs** in the **FIXED TERM category.** Candidates who have **not qualified CTET/TET but found fit in all other aspects may be considered for appointment on vacancies which may be ADHOC in nature.**

(iv) Aggregate percentage will be based on the marks for the entire duration of Graduation/Post Graduation.

(v) No specific academic qualification is laid down for activity teachers. Their selection will be subject to suitability based on experience and knowledge as assessed by the Board. Good communication skills in English is mandatory.

2. **Essential And Other Qualification Required For TGT (Less Physical Education).**

(a) Four years “Integrated Degree Course of Regional College of Education of NCERT in the concerned subject with at least 50% mark in aggregate.

OR

(b) Post-Graduation with a minimum 55% marks or equivalent grade and three year integrated B.Ed./M.Ed.

OR

(c) Bachelor degree with at least 50% marks in the concerned subjects/ combination or subjects and in aggregate in one of the following:-

<u>S No</u>	<u>Subject</u>	<u>Educational Qualification</u>
(i)	<u>TGT (Social Sc)</u>	- <u>Any two of the following</u> :- History, Geography, Economics and Political Science of which one must be either History or Geography.
(ii)	<u>TGT (Computer Sc)</u>	- BCA or Graduation in Computer Science or Science)@BE/B.Tech (Computer Science)/IT) or Graduation in any subject and A level course from DOEACC, Min of Info & Communication & Technology.
(iii)	TGT (Hindi)	- Hindi as a subject in all three years of Graduation.
(iv)	TGT (English)	- English as a subject in all the three years of Graduation.
(v)	TGT (Maths)	- Bachelor degree in Mathematics with any two of the fwg subject:- Mathematics', Physics, Chemistry, Economics, Computer Sc , Statistics.
(vi)	<u>TGT PHYSICAL EDUCATION (PHE):-</u>	
	(aa)	Bachelor's degree with Physical Education as an elective subject with 50% marks.

OR

Bachelor's degree with physical Education as an elective subject with 45 % marks and participation in National or State or Inter University competition in sports or games or athletics recognized by Association of Indian University or Indian Olympics Association.

OR

Bachelor's degree with 45 % marks and having participated in National or State or Inter- University sports or games or athletics.

OR

For deputed in-service candidate (i.e. trained Physical Education Teachers/Coaches)- Graduation with 45 % marks and at least 3 years of teaching experience as per National Council for Teacher Education (Recognition Norms & Procedure) Regulations, 2009.

OR

Contd...3/-

Graduation in Physical Education with 40 % marks

OR

Graduation with Physical Education as an elective subject with 40 % marks

OR

Graduate who participated school, Inter-Collegiate insports/ games or passed NCC 'C' Certification in accordance with the National Council for Teacher Education (Recognition Norms and Procedure) Regulations, 2007 notified on 10.12.2007

OR

Graduation in Physical Education i.e., B.P.Ed.course (or its equivalent) of 3 years duration.

OR

Graduate having represented State/University in sports/games/athletics.

OR

Graduate who has secured 1st,2ndor 3rdposition in Inter-collegiate sports/games tournaments/possessing NCC 'C' Certificate or passed basic course in Adventure Sports.

OR

Graduate with one-year training programme in Sports Science, Sports Management, Sport Coaching, Yoga, Olympic Education, Sports Journalism etc. (in accordance with the National Council for Teacher Education Form of application for recognition, the time limit of submission of application, determination of norms and standards for recognition of teacher education programmes and permission to start new course or training) Regulations, 2002 notified on 13.11.2002.

And

(ab) Bachelor of Physical Education (B.P.Ed) of at least one year duration (or its equivalent) from any National council for Teacher Education recognized institution.

- (d) B.Ed. or equivalent degree from a recognized University.
- (e) Pass in Central Teacher Eligibility Test (CTET)/Teachers Eligibility Test (TET), conducted by CBSE/State Govts in accordance with the guidelines framed by The NCTE for the purpose.
- (f) Proficiency in teaching in English medium.
- (g) Desirable: Knowledge of Computer Application.

Note :@ Relaxation in B.Ed qualification is not available for TGT (Computer Science). B.Ed is reqd

Contd.....4/-

(h) **Online Screening Test (OST)**. Passing the Online Screening Test is not mandatory for appearing for the interview and evaluation of teaching skills & computer proficiency. **However, OST qualified candidates will be preferred.** Non OST qualified candidates after selection to the post of a teacher for fixed term, must pass the OST as per details given below failing which their appt will be terminated (the same should be endorsed in the appt letter of non OST qualified teacher appts):-

(i) **Fixed Term Appt Candidates**. Within one year of being appointed with a minimum overall raw score of 40% (80 marks).

(ii) **Adhoc Appt Candidates**. OST is not mandatory for Adhoc Appointment the same are required for shortlisting of applications. Therefore, preference will be given to OST qualified candidates.

3. **PRTs (Less Physical Education)**.

(a) Graduate holding Bachelor's degree with at least 50% marks in the concerned subject/combination of subjects and in aggregate.

(b) B.El.Ed/02-year D.El.Ed.

OR

Candidates with B.Ed or Integrated B.Ed can also apply with fulfillment of the condition of six month PDPET/Bridge Course from an NCTE recognized institute as and when NCTE approves any institute to conduct the said course within two years of recruitment as PRT or commencement of the course whichever is later.

(c) Proficiency in teaching in English medium.

(d) Knowledge of Computer Application is desirable.

4. **PRT (Dance)**. Bachelor Degree in dance or equivalent from a recognised University.

5. **PRT (Music)**. Bachelor's Degree in Music education or equivalent from a recognised University.

6. **PRT (Art & Craft)**. One to two years Diploma in Art and Craft course or equivalent from a reputed institution.

7. **PRT (Sports/Physical Education)**. Bachelor's Degree in Physical education or equivalent from a recognised University as an elective subject with 50% marks.

OR

Bachelor of Physical Education (B.P.Ed) of at least one year duration (or its equivalent) from any National council for Teacher Education recognized institution.

OR

Bachelor's degree with 45 %marks and having participated in National or State or Inter-University sports or games or athletics.

OR

Graduation in Physical Education with 40% Marks

OR

Graduation with Physical Education as an elective subject with 40% marks

OR

Graduation in Physical Education i.e., B.P.Ed course (or its equivalent) of 3 years duration.

OR

Graduate having represented State/University in sports/games/athletics.

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8. **Counsellor**. Graduate with Psychology with a Certificate or Diploma in Counselling with minimum experience of three years as Wellness Teacher/ Counselor. (Graduate in Psychology or a Graduate with diploma in Psychology in schools where Psychology is taught as a subject at 10+2 level, a PGT (Psychology), who has a max of 14 periods per week.
9. **Special Educator**. Graduation with B.Ed. (Special Education) or B.Ed. General with oneyear Diploma in Special Education.
10. **Computer Lab Tech**. Minimum 10+2 with one year Diploma in Computer Science and knowledge of Hardware, Peripheral and Networking.
11. **Upper Division Clerk (UDC)**.
- (a) B. Com. or **fifteen years of service as a clerk (for Ex-Servicemen)**. Computer literate (MS Office, Tally etc.)
 - (b) Computer Savvy (12000 key depression per hour). Knowledge of relevant software applications used by Schools.
 - (c) 5 years experience as a clerk or an accounts clerk in a reputed organization; preferably a school.
12. **Lower Division Clerk (LDC)**.
- (a) Graduate or **ten years of service as a clerk (for Ex-Servicemen)**. Computer literate.
 - (b) Knowledge of Computer MS Office (Speed 12000 key depression per hour).
 - (c) Basic knowledge of accounting.
13. **Para-Medics**. 10+2 and diploma in nursing with minimum **five years of experience**.
14. **Librarian Attendant**. 10+2 from a recognized institute and computer literate.
15. **Science Laboratory Attendant**. 10+2 with Science and computer literate.
16. **Administrative Supervisor**. A Graduate from a recognised University, Preference will be given to Ex-Serviceman/ Bachelors degree in Business Administration or related field. Minimum of 03 years of experience in a supervisory role preferable in an academic institution and ability and willingness for liaison work with various Govt/Non Govt organization. Working knowledge of computer and Accounts. Good Communication skills in English and Hindi.
17. **Receptionist**.
- (a) Graduate or **ten years of service as a clerk (for Ex-Servicemen)**. Computer literate.
 - (b) Knowledge of Computer MS Office (Speed 12000 key depression per hour).
 - (c) Basic knowledge of accounting.
 - (d) Good Communication Skills.
18. **Driver**. Should have Pass Metric and having driving license of Light Motor Vehicle (LMV). Ex-serviceman should be preferred. Should have **min 03 years of driving experience**.

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19. **Group 'D' Staff/Multitasking Staff.** Preferably, **matriculate** or 10 years service for Ex-Servicemen.

20. **Age and Experience Criteria for Teaching Staff.** As on **01 April 2025**, the age and experience of the candidates and weightage to Army Spouses will be as under:

(a) **Army Spouses (Experience).**

Ser No	Age (in years)	Minimum(Teaching) Experience Required	Remarks
(i)	Up to 40 years	Nil	-
(ii)	40 to 57	05 years	Experience is cumulative

Note. For Ser20 (a) (ii) experience should be in the appropriate category (For PGT category the candidate should have worked as PGT/TGT. Experience gained as PRT in the same period shall not be counted for appointment as PGT. For the post of TGT, experience gained as PRT shall however be accepted and as per extant qualifications laid down by regulatory bodies).

(b) **Otherthan Army Spouses(Experience).**

Ser No	Age in(Years)	Minimum (Teaching) Experience Required	Remarks
(i)	Below 40	Fresh Candidates (No Teaching Experience)	-
(ii)	40 to 57	05 years	In last ten years

Note. For Ser20 (b) (ii), to avail of age relaxation between 40 and 57 years, 5 year's experience should be in the appropriate category in the last 10 years. For eg., for PGTcategory the candidate should have worked as PGT/TGT for 5 years in the last 10 years. Experience gained as PRT in the same period shall not be counted for appointment as PGT since the level of exposure to teaching the subjects at senior levels has not been gained by the candidate. For the post of TGT experience gained as PRT shall however be accepted.

(c) **Age Criteriafor Adm &Non-TeachingStaff (As on 01 Apr 2025):-**

- (i) Fresh candidates (No Experience) – 40 years.
- (ii) Experienced candidates (incl ESM) –57 years

Note. For Ser20 (c) (ii), to avail age relaxation between 40 and 57 years, 5 years' experience should be in the appropriate category in last ten year.Ten to fifteen years of service as a clerk (**for Ex-Servicemen**).

21. **Pay Scale.**

Ser No	Category	Basic Pay
(a)	Trained Graduate Teacher(TGT)	As per AWES Norms
(b)	Primary Teacher (PRT)	As per AWES Norms
(c)	Counsellor	As per AWES Norms
(d)	Special Educator	As per AWES Norms
(e)	Computer Lab Tech	As per AWES Norms
(f)	LibraryAttendant	Consolidated Pay
(g)	Upper Division Clerk	Consolidated Pay
(h)	Lower Division Clerk	Consolidated Pay
(j)	Para-medics	Consolidated Pay
(k)	Administrative Supervisor	Consolidated Pay
(l)	Receptionist	Consolidated Pay
(m)	Group D Staff	As per Min Wages of UP state Govt

22. **Important Instruction for Submission of Application Form.** Application form downloaded from the school website (<https://www.apsmathuracantt.edu.in>). Application form along with **Demand Draft for a sum of Rs 250/- in favour of Army Public School, Mathura Cantt** and all educational and experience certificates duly self-attested must be sent to Army Public School Mathura Cantt, New RATC Line Near Shakti Dwar, Mathura Cantt-**281001** on or before **07 Mar 2025 by 1400 hrs.** Thereafter no application will be accepted. Application forwarded through e-mail will not be accepted.

23. The following points also be noticed by the candidates:-

- (a) No TA/DA will provide for interview.
- (b) The selection process will followed by evaluation of teaching skills include interview as per post requirement.
- (c) Decision of SAMC (School Administrative & Managing Committee) will be final and abiding.
- (d) Applications submitted without demand draft/education/experience certificates are liable to be rejected.

PRINCIPAL APS MATHURA